



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
GOVERNMENT OF TELANGANA
Road No. 25, Jubilee Hills, Hyderabad 500 033

From
The General Manager(Facilities)

To
1.
2.
3.

Lr.No.F1/151/2017, Dt: 29.06.2026

Sub:-Dr.MCR HRDIT – Facilities Wing – Proposal for Swimming Coach, Gym Coach and Swimming pool maintenance along with Life Guard in the institute – Sealed Quotations – Invited – Reg.

Dr.MCR HRD Institute of Telangana intends to the Proposal for separately as detailed below:

- 1.Swimming Coach,
- 2.Gym Coach and
- 3.Swimming pool maintenance along with Life Guard.

Date of quotations submission (Hard copy) immediately.

Date of opening of quotations:30.06.2026 at 3.30PM

Terms and conditions:

1. Swimming pool coach:

- The coach shall be available during the period of operation of the Swimming pool every day, i.e., from 06:00 AM to 8.30 AM and from 5.00 PM to 8:00 PM.
- He will require to attend on Public holidays if required / if instructed by the authorities concerned.
- Payment is made for the whole month including holidays based on Biometric attendance received from the agency. Therefore no additional payment will be made for working on Holidays – on demand.

2. Gym Instructor:

- The Gym Instructor shall be available during the period of operation of the Gym every day, i.e., from 06:00 AM to 8.30 AM and from 5.00 PM to 8:00 PM.
- He will require to attend on Public holidays if required / if instructed by the authorities concerned.
- Payment is made for the whole month including holidays based on Biometric attendance received from the agency. Therefore, no additional payment will be made for working on Holidays – on demand.

3. Life Guard:

- The coach shall be available during the period of operation of the Swimming pool every day, i.e., from 06:00 AM to 8.30 AM and from 5.00 PM to 8:00 PM. He will be responsible for the maintenance of the Swimming pool.
- He will require to attend on Public holidays if required / if instructed by the authorities concerned.
- Payment is made for the whole month including holidays based on Biometric attendance received from the agency. Therefore no additional payment will be made for working on Holidays – on demand

4. Maintenance:

- Maintenance of the Swimming pool is to be done on regular basis, and if authorities find the work done was not satisfactory, the agency has to do the work again and no additional payment shall be made for such work. No additional staff is needed for maintenance. The Life Guard provided by the agency shall be responsible for the maintenance of the Swimming pool
- The chemicals used for cleaning the pool/ purification of the water in the pool shall not affect the users of the pool. The agency shall take care of the above.
- Payment will be made upon submission of detailed information of the chemicals used towards maintenance of the pool with the invoice, and also as and when authorities demand for such information.

5. The quotation shall be submitted in a sealed cover, duly superscribed with the following details:

From:

(Name and address of the Bidder)

To

The General Manager (E&F)
Dr. MCR HRD Institute of Telangana,
Road No.25, Jubilee Hills,
Hyderabad.


General Manager (Facilities)

Copy to Sports I/c for follow up action.

